

**TOWN OF SOMERS
BOARD OF SELECTMEN
AGENDA – REGULAR MEETING
Thursday, February 11, 2010, 6:00 p.m.
Selectmen's Conference Room**

- 1 Call to order – First Selectman Lisa Pellegrini called the meeting to order at 6:02 p.m.
- 2 Members present – Kathleen Devlin, Lisa Pellegrini (recording) and Joseph Tolisano. Also present, Dan Thayer, citizen.
- 3 Pledge of Allegiance
- 4 Correspondence – none
- 5 Citizen Comments – Dan Thayer expressed his sincere thanks for the letter of support from Ms. Pellegrini, as well as the support from the Selectman regarding the ham radio repeater on Soapstone Mountain.
- 6 Opportunity for Selectmen to add agenda items – Ms. Devlin asked that ambulance funding be added as item 8.4 under New Business. Mr. Tolisano asked that traffic control on Vision Boulevard be added as item 8.5 under new business.
- 7 Old Business
 - 7.1 Board/Commission Appointments/Reappointments – two more individuals have responded that they would agree to be reappointed: Neil Connell on Design Review Advisory Board, and the BOE responded that Tim Potrikus would continue to be their designated appointee to the Special Projects Building Committee. ***Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to reappoint Neil Connell to the Design Advisory Board for a term ending 12/22/2012; and to confirm Tim Potrikus as the BOE appointee to the Special Projects Building Committee for a term ending 12/22/2011.***
Mr. Tolisano discussed reappointing alternates to Planning and Zoning Commissions. ***Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to not reappoint any alternates to both the Planning and Zoning Commissions at this time.*** This action is rescinded in item 12 below.
 - 7.2 Design Review and Fire ordinances – It was reported by Ms. Pellegrini to the selectmen that a Design Review Advisory Board meeting has been scheduled for February 9, 2010; however, while preparing for the meeting it was discovered that the ordinance was not valid, as there was no effective date set by the Town Meeting at the time the ordinance was adopted. The meeting was cancelled pending review of the situation. ***Motion (Mr. Tolisano), seconded (Ms. Devlin) and unanimously voted to create an ad-hoc committee comprising the current membership of the Design Review Advisory Board to address any pending design component issues for the Somersville Streetscape project.*** Lisa Pellegrini also reported that there are several different drafts of the fire ordinance, and the records indicate that the ordinance was adopted; however it is unclear as to which version was adopted. The investigation is ongoing. Ms. Devlin asked that all versions of the ordinance be reviewed.
 - 7.3 First Selectman update
 - 7.3.1 Industrial Stormwater Consent Order – we have received the new consent order, allowing for the completion of the Kibbe-Fuller mold remediation project in lieu of the \$11,400 Industrial Stormwater Fine. ***Motion (Ms.***

Devlin), seconded (Mr. Tolisano) and unanimously voted to authorize Ms. Pellegrini to execute the consent order.

- 7.3.2** Building Official Memo of Understanding – Ms. Pellegrini presented an updated version of this agreement between Stafford, Ellington, Tolland and Somers. The terms are identical to the old agreement with the only difference being that Tolland is now participating with the group. This agreement designates the building officials from the four towns as deputy building officials in each town other than their own so that they may cover for each other during regular business hours as necessary. ***Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to authorize Ms. Pellegrini to execute the Building Official Memorandum of Understanding with and between Stafford, Ellington, Tolland and Somers.***
- 7.3.3** Issuance of Permits to Businesses with payment plans on Delinquent Sewer/Water Taxes – Ms. Pellegrini explained that a business in this situation has asked to be exempted from the policy prohibiting the issuance of permits when there are delinquent sewer/water taxes, since they have a payment plan in place. After brief discussion, ***motion (Mr. Tolisano), seconded (Ms. Devlin) and unanimously voted to uphold the policy prohibiting the issuance of permits when there are delinquent sewer/water taxes. The delinquent sewer/water taxes must be paid in full for additional permits to be issued per the policy.***
- 7.3.4** DPW Updates - Ms. Pellegrini updated the selectman as to the following issues in the Department of Public Works.
- a. The mechanic's take home truck has been returned to DPW effective February 5, 2010.
 - b. A new DPW organizational chart was presented and approved by the selectmen.
 - c. Ms. Pellegrini conducted an audit of vehicle maintenance records in DPW and determined that documentation of vehicle maintenance was not recorded since October 2000. A computerized system documenting the records, a master maintenance schedule for each vehicle, and maintenance forms and procedures were all created as a remedial effort. Also, all vehicles are undergoing DOT inspection, with expected completion within the next two weeks. Ms. Pellegrini said she will return to DPW in the next few weeks to conduct a final audit.

8 New Business

- 8.1** CFO resignation - CFO Greg Simmons has resigned effective March 1st, 2010 to take the CFO position in the Town of Manchester. An ad has been placed to seek qualified candidates. In the meantime Ms. Pellegrini is working with Mr. Simmons to identify specific job functions, identify who will be assuming his job functions and coordinate training if necessary with the designated person(s). Ms. Pellegrini also discussed the possible need for an interim replacement until a permanent replacement can be found. Mr. Tolisano discussed forming a search committee made up of representatives from the BOF, BOS as well as having Mr. Simmons involved.
- 8.2** Recommendation for outside police usage – Sgt. Claudio has evaluated the current resident trooper overtime rates in relation to the hourly fees the town charges to outside users and has recommended an increase to cover the Town's costs. ***Motion (Mr. Tolisano), seconded (Ms. Devlin) and unanimously voted to allow the Town to raise the state police overtime rate for outside vendors, private contractors, utility companies, etc. from \$55 to \$60 an hour effective March 1, 2010.***

8.3 Proposed efficiencies committee (ad hoc) – Ms. Pellegrini told the selectmen that the state will be requiring all towns to become part of a health district by 2012 and that current and future alternatives need to be evaluated in this regard. She has been approached by the North Central District Health Department regarding joining, which is an alternative now or anytime prior to 2012. The town's current health department staff consists of a part-time Health Director and a full-time sanitarian. Ms. Pellegrini recommended that an ad-hoc committee be appointed for 30-45 days to identify and evaluate current and future services and alternatives, and make recommendations to the BOS as to the options and timing the town should pursue. ***Motion (Mr. Tolisano), seconded (Ms. Devlin) and unanimously voted to have Ms. Pellegrini create an ad-hoc committee to identify and evaluate current and future services and alternatives, and make recommendations to the BOS as to the options and timing the town should pursue related to the state requirement to join a health district by 2012.***

8.4 Ambulance funding – Ms. Devlin recommended that Ms. Pellegrini request State Representative Bacchiocchi for assistance in funding the new ambulance.

8.5 Traffic control – Vision Boulevard – Mr. Tolisano discussed the possibility of making Vision Boulevard a town road allowing for traffic enforcement by the resident troopers. It was recommended that Sgt. Claudio contact the DOT to determine if the installed speed bumps are allowed on a public road, or if they would need to be removed prior to making the road public.

9 Authorization of Scheduled Payments – ***Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to authorize scheduled payments totaling \$288,540.33.***

10 Appropriations/Transfers – ***Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to authorize the transfers below for referral to the Board of Finance.***

Amount	To Acct	From Acct	Requestor	Explanation
\$600	Fire Investigations	Pagers	Fire Marshal	Increased emergency calls has caused shortfall in acct
\$1,800	Buiding Maintenance	Heat	Fire	Cover emergency replacement of heating system circulator pump and motor.
\$5,044	Unemployment	Highway Salaries	Selectmen	Cover unemployment claim for laid-off temporary highway worker
\$120	Copier	Radio Maintenance	Police	Cover unbudgeted shortfall on copier maintenance plan
\$2,000	Fire Systems Maintenance	\$700 Capital equip replmt (Selectmen) \$700 Sr. Ctr. Exp. (Sr. Ctr.) \$300 Public Education (Fire Marshal \$300 Vehicle Maintenance (Fire Marshal)	Fire Marshal/ Selectmen	Cover emergency replacement of obsolete fire alarm systems panel in Sr. Center

- 11 Approval of Minutes
January 27, 2010, Special – ***Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to accept the minutes as written.***
January 28, 2010 – ***Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to accept the minutes as written.***
- 12 Board of Selectmen Remarks – Ms. Pellegrini referred to a current listing of Board/Commissioners and alternates, and asked the selectmen to reconsider the action they took under item 7.1 above. She believed that the action would effectively eliminate all three current alternates to the Planning and Zoning commissions, and recommended that all decisions related to membership of these two commissions be placed on hold until receipt of the Town Attorney's opinion on the combination of the two commissions, and a decision is made by the Board of Selectmen as to how they will proceed in this regard. ***Motion (Mr. Tolisano), seconded (Ms. Devlin) and unanimously voted to rescind the motion taken in item 7.1 above*** – “Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to not reappoint any alternates to both the Planning and Zoning Commissions at this time.” – ***the motion is herewith rescinded.***
- 13 Citizen Comments - none
- 14 Adjournment – ***Motion (Ms. Devlin), seconded (Ms. Pellegrini) and unanimously voted to adjourn the meeting at 8:00 p.m.***

Respectfully submitted,

Lisa Pellegrini
First Selectman
Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING